

## Minutes of the first meeting:

Minutes of the *first* meeting of the IQAC, Dahiwadi College Dahiwadi, held on 12/10/2021 in the cabin of the principal at 12.00 pm.

### 1.1 Minutes of the last meeting:

Minutes of the last meeting held on 20/08/2021 were read out by the Coordinator and confirmed by the President.

1.2. Preparation of academic calendar 2021-22: It was decided that the academic calendar for 2021-22 be prepared & it should be uploaded on college website. The responsibility was given to Dr P A Shaikh & Mr P J Unde.

1.3 Discussion about AQAR: 2020-21: It was decided that the AQAR: 2020-21 be discussed in the meeting of HoDs & CDC & should be approved it and fill up online as early as possible.

1.4 Organization of various activities through IQAC: It was decided to organize various activities for the stakeholders such as e-content development workshop, workshops on IPR, induction programme, creation of You tube channels, parents meet, etc.

### 1.5 Organization of national/international conferences:

**Resolution:** It was resolved that each department should organize at least one national or international workshop/seminar/conference.

### 1.6 It was decided to celebrate Azadi ka Amritmahotsav.

**Resolution:** It was resolved that each department/committee should carry out at least one activity. It was also decided that the Dept of History & Competitive Exam Guidance Centre should conduct QUIZ jointly on the birth/death anniversary of great leaders.

1.7 Lead College Activities: Dr Khetre S M was asked to shoulder the responsibilities for running Lead College Activities smoothly.

**Resolution:** It was resolved that each department/committee should carry out one or two activities assigned to them in time.

1.8 Preparation of SSR: It was decided to start compiling the information together to complete the SSR & submit it to the management.

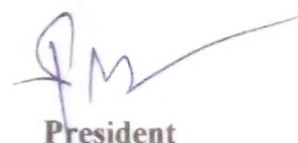
### 1.9 Any other issues:

1. It was decided to run PG courses very efficiently.
2. It was decided to discuss in CDC regarding purchase of new computers.
3. Departments were asked to conduct activities of Lead College Scheme as well as under MoU.
4. It was decided to undertake & complete all points mentioned in future plan of previous meeting.

As there was no other business for discussion the meeting ended with vote of thanks to the chair.

  
Coordinator



  
President

## Minutes of the second meeting:

Minutes of the *second* meeting of the IQAC, Dahiwadi College Dahiwadi, held on 05/01/2022 at 03.30 am in the cabin of the principal.

### 2.1 Minutes of the last meeting:

Minutes of the last meeting held on 12/10/21 were read out by the Coordinator and confirmed by the President.

### 2.2 Congratulations of successful candidates:

The cell congratulated the students won prizes in district & central youth festival:  
District level youth festival: Mime – first prize, Folkdance – third prize  
Central level youth festival: Mime – third prize, Folkdance – third prize AND it was decided to send the same information to CDC.

2.3 All staff was motivated to register & participate in ‘Statewise webinars on NEP organized by NAAC held on 16/12/21 and sixteen staff participated in the same.

2.4 Review of ‘Rayat Skill Centre’: As the management, NAAC, government, UGC, university, etc. pays focus on skill oriented courses, the college established ‘Rayat Skill Centre’ & the responsibility was given to Mr Prakash Jamadade.

2.5 Motivation to staff to participate in PAC by NAAC on 14/2/22: All the staff member were informed to participate online in Provisional Accreditation of Colleges which was held by NAAC on 14/02/22. Thirty six members participated in the same.

2. 6 Discussion about letter by management: The management i.e. Rayat Shikshan Sanstha asked to prepare for facing 4<sup>th</sup> cycle of NAAC. So it was decided to prepare SSR & sent it to the management for vacation.

2.7 It was decided to conduct Personality Development Programme for girls in collaboration with Mandeshi Foundation, Mhaswad & the responsibility was given to Dr Mrs P A Shaikh.

2.8 It was resolved that the HoDs of all departments should guide their students & participate in Avishkar that would be held on 11/2/2022.

2.9 It was decided to organize a workshop on preparation of SSR in association with White Code in the month of March.

2.10 **Academic Audit:** It was decided to prepare for facing an Academic Audit that would be done in the same month.

### 2.11 Other issues with the permission of the chair:

1. It was also decided to prepare for facing the committee regarding Karmaveer Paritoshik (Award) that would likely to visit the college in the month of March.

As there was no other business for discussion the meeting ended with vote of thanks to the chair.

Coordinator



President

### Minutes of the third meeting:

Minutes of the *third* meeting of the IQAC, Dahiwadi College Dahiwadi, held at 12.15 pm on 30/03/2022 in the cabin of the principal.

#### 3.1 Minutes of the last meeting:

Minutes of the last meeting held on 05/01/22 were read out by the Coordinator and confirmed by the President.

#### 3.2 Congratulations of successful candidates:

The cell congratulated both the NSS volunteer Mr Aniket Waghmare who has been awarded Best Volunteer of the year by the university & Prof K S Shinde bagged second prize as Best Programme Officer.

3.3 Student Council meet: It was decided to conduct the meeting of student council to discuss about the development of the college and particularly the offline classes their problems & Prof Dr K M Pawar was asked to conduct the meeting.

3.4. To discuss about the midterm exam: As a part of continues evaluation the organization of midterm & unit test was necessary.

**Resolution:** It was resolved that the midterm exam would be conducted online within a short period of time to save time.

3.5 Workshop on research for staff: It was unanimously decided to organize research workshop for staff to enhance the ability of staff in research.

3.6 YC/VC Scholarship: It was decided to distribute Yashwantrao Chavan & Venutai Chavan Scholarship to the needy & poor people & the responsibility was given to Mr P J Unde.

3.7 Organization of Capacity Building workshop for staff: It was decided to conduct at least one day workshop for both teaching & non-teaching staff.

#### 3.8 Other issues with the permission of the chair:

1. It was decided to conduct meeting of Student Council in the next month.
2. It was decided to take review of the syllabus completion. All HoDs should take review of syllabus completion & submit the report to IQAC.

As there was no other matter for discussion the meeting ended with vote of thanks to the president.

  
Coordinator



  
President

## Minutes of the fourth meeting:

Minutes of the *fourth* meeting of the IQAC, Dahiwadi College Dahiwadi, held at 11.30 am on 17/06/2022.

### 4.1 Minutes of the last meeting:

Minutes of the last meeting held on 30/03/22 were read out by the Coordinator and confirmed by the President.

4.2 To take review of syllabus completion & other activities: All the HoDs were informed to prepare syllabus completion reports & take review whether all faculty members have completed the assigned syllabus.

4.3 To discuss about the preparation of AQAR 21-22: It was decided that the rough draft of AQAR for academic year 21-22 be prepared at the earliest & be put in CDC for discussion.

4.4 To discuss about the AAA visit: As per the circular of management, it was decided to collect information for AAA:21-22 upto the end of the month & ask for the date for the AAA visit in the month of August.

4.5 To take review of newly started programmes/courses: As the college has introduced eleven new programmes/courses recently & as they are purely non-grant basis, it was necessary to take review of it. It was found that all programmes/courses were run properly.

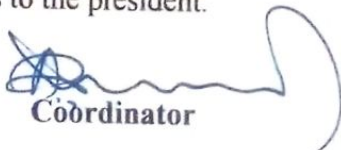
4.6 To discuss about future plan for academic year 22-23: The following issues were discussed as a part of the future plan for academic year 22-23:

1. To plant more fruit trees.
2. To activate LBI center.
3. To purchase computers and laptops.
4. To complete construction of gymkhana building.
5. To organise seminars, conferences and workshops.
6. To use maximum corpus for research.
7. To enhance career counseling and competitive examination guidance center.
8. To accelerate various college campus projects.
9. To prepare SSR for fourth cycle.

### 4.7 Other issues with the permission of the chair:

1. It was decided to prepare plan to construct, colour, fit electric accessories wherever necessary & ask for permission in CDC.
2. It was decided to continue all the committees except the persons who left the college.
3. It was decided that all the committees should prepare their planning for 22-23.
4. It was resolved that the prospectus committee should take follow up of prospectus & prepare matter for new prospects at the earliest.

As there was no other matter for discussion the meeting ended with vote of thanks to the president.

  
Coordinator



  
President