



Rayat Shikshan Sanstha's

Dahiwadi College Dahiwadi **Internal Quality Assurance Cell (IQAC)**

Establishment: 26/06/2006

Email ID: iqacdahiwadi@gmail.com

Notice

Date: 11/07/2024

All the honorable members of **IQAC** are hereby informed that the first meeting of academic year **2024-25** will be held on **16/07/2024 at 03.30 pm** in the principal cabin.

All honorable members are requested to attend the meeting in time.

AGENDA of meeting is given below:

- 1.1 Minutes of the previous meeting
- 1.2 Preparation of academic calendar 2024-25
- 1.3 To take review of distribution of syllabus
- 1.4 To discuss about AQAR: 2023-24
- 1.5 To discuss about planning and execution of PM-USHA grant
- 1.6 To conduct Induction Programme for first year students
- 1.7 To organize one day workshop on personality development
- 1.8 Celebration of Diamond Jubilee Year
- 1.9 Any other business with the permission of the chair.


Coordinator
IQAC
Dahiwadi College Dahiwadi
Tal- Man, Dist-Satara (MS) 415 508



Minutes of the first meeting:

Minutes of the *first* meeting of the IQAC, Dahiwadi College Dahiwadi, held on 16/07/2024 in the cabin of the principal at 03.30 pm.

1.1 Minutes of the last meeting:

Minutes of the last meeting held on 03/05/2024 were read out by the coordinator and confirmed by the President.

1.2. Preparation of academic calendar 2024-25: It was decided that the academic calendar for 2024-25 be prepared & it should be uploaded on college website. The responsibility was given to Dr P A Shaikh & Dr P J Unde.

1.3 To take review of distribution of syllabus: The IQAC members were given the responsibilities to take review of distribution of syllabus by departments as follows:

1. Arts: Dr V P Gaikwad
2. Commerce & Management: Dr A N Dadas
3. Science: Dr P J Unde
4. BCA & BVoc: Dr P A Shaikh

1.4 Discussion about AQAR: 2023-24: It was decided that the AQAR: 2023-24 be discussed in the meeting of HoDs & CDC & should be approved it and fill up online 30 September 2024.

1.5 To discuss about planning and execution of PM-USHA grant: It was resolved that the grants (5 Cr) received from PM-USHA should be used as per the direction given by government and responsibility was given to Dr P A Shaikh.

1.6 To conduct Induction Programme for first year students:

Resolution: It was resolved that the induction programme for first year students be conducted in first week of August and the responsibility was given to QIP committee.

1.7 To organize one day workshop on personality development: It was decided to organize one day workshop on personality development in association with SPA and sign MoU with them.

1.8 Celebration of Diamond Jubilee Year: As per discussion in CDC on 14/05/2024, all the departments should conduct more and more activities to celebrate diamond jubilee year of the college.

1.9 Any other issues:

1. It was decided that the department of Physics should celebrate National Space Day and Dr P A Shaikh was asked to shoulder the responsibility.
2. It was decided that the department of physical education should celebrate National Sports Day and Mr Vikram Landage was asked to shoulder the responsibility.
3. It was decided that the CIE section should notify the programme of unit test and preliminary examination in advance.

As there was no other business for discussion the meeting ended with vote of thanks to the chair.


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Tal. Man, Dist. Satara (M.C.)




President
DAHIWADI COLLEGE, DAHIWADI
TAL. MAN, DIST. SATARA





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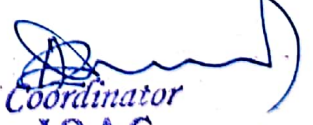
Date: 14/09/2024

All the honorable members of **IQAC** are hereby informed that our second meeting of academic year **2024-25** will be held on **20/09/2024 at 11.30 am** in the conference hall (B-4).

All honorable members are requested to attend the meeting in time.

Agenda for the second meeting

- 2.1 Minutes of the previous meeting
- 2.2 To take review of syllabus completion of first term
- 2.3 To discuss about SDP through PM-USHA
- 2.4 To discuss about Karmaveer Jayanti
- 2.5 To make placement cell active
- 2.6 To organize industrial academia interaction
- 2.7 To discuss about participation in cultural and sports activities
- 2.8 Any other business with the permission of the chair.


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Minutes of the second meeting:

Minutes of the *second* meeting of the IQAC, Dahiwadi College Dahiwadi, held on 20/09/2024 at 11.30 am in the conference hall (B-4).

2.1 Minutes of the last meeting:

Minutes of the last meeting held on 16/07/24 were read out by the coordinator and confirmed by the President.

2.2 To take review of syllabus completion of first term: The review of syllabus completion was taken so as to students should face first term exam successfully. It was decided to take subject wise review in the meeting of HoD's.

2.3 To discuss about SDP through PM-USHA: It was resolved that the student's development programme (SDP) would be conducted in the first week of October under PM-USHA scheme.

2.4 To discuss about Karmaveer Jayanti: On the occasion of birth anniversary of Dr. Karmaveer Bhaurao Patil, each department was asked to organize at least one activity and report to IQAC.

2.5 To make placement cell active: It was decided to organize some activities through placement cell.

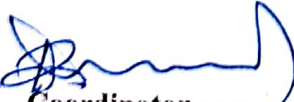
2.6 To organize industrial academia interaction: It was resolved that the IQAC should organize industrial academia interaction in the first week of October and the responsibility was given to Dr P J Unde.

2.7 To discuss about participation in cultural and sports activities: It was decided to make sports, cultural sections more active so as to participate at zonal & interzonal levels and it was decided that more number of students should take part in various competitions.

2.8 Other issues with the permission of the chair:

1. The decision was taken to celebrate *Vaachan Prerna Din* on 15th October.
2. Review regarding 2023-24 was taken and it was decided to upload as early as possible.
3. The department of Botany was asked to give more publicity to the startup launched about Awala products.

As there was no other business for discussion the meeting ended with vote of thanks to the chair.


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Date: 20/12/2024

All the honorable members of **IQAC** are hereby informed that our third meeting of academic year **2024-25** will be held on **27/12/2024 at 11.30 am** in the conference hall (B4).

All honorable members are requested to attend the meeting in time.

AGENDA for the *third* meeting of **IQAC** to be held on **27/12/2024 at 11.30 am** in the conference hall (B4):

- 3.1 Minutes of the previous meeting
- 3.2 To take review of planning of work distribution for second term
- 3.3 To discuss about organization of National & International conferences
- 3.4 To take review organization of sports festival
- 3.5 To discuss about celebration of reading fortnight
- 3.6 To organize programme for women empowerment
- 3.7 To discuss about tentative dates & resource persons for FDP under PM-USHA
- 3.8 Any other business with the permission of the chair.

Minutes of the third meeting:

Minutes of the *third* meeting of the IQAC, Dahiwadi College Dahiwadi, held at 11.30 am on 27/12/2024 in the conference hall (B4).

3.1 Minutes of the last meeting: Minutes of the last meeting held on 20/09/2024 were read out by the coordinator and confirmed by the President.

3.2 To take review of planning of work distribution for second term: It was notified that all HoD's should prepare proper planning of work for the second term.

3.3 To discuss about organization of National & International conferences: The discussion was made about organization of National & International conferences under PM-USHA scheme. Dr. Dethé & Dr. Mhetre reported about the planning & execution of national conference to be held on 11-01-2025 & 13-01-2025 respectively. Mr. Anuse reported regarding international conference to be held on 8th -10th January 2025.

3.4. Organization of sports festival: It was discussed that the sports festival should be organized in the first week of January & the responsibility was given to Mr. Vikram Landage.

3.5 Celebration of reading fortnight: The discussion was made about how to celebrate "reading fortnight" and the responsibility was given to Mr. Waghere V.S.

3.6 Programmes for women empowerment: It was resolved that the women empowerment cell should organize maximum programmes may be under lead college scheme or situational programmes for girl students.

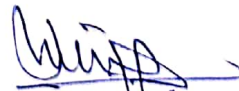
3.7 Organization of FDP under PM-USHA: It was resolved that the faculty development programme should be conducted for in house faculty in the second week of February and the discussion regarding resource persons may be made in HoD's meeting and IQAC should finalize the names of resource persons accordingly.

3.8. Other issues with the permission of the chair:

1. The discussion was made regarding organization of Rasayan Jatra & Trade Fair.
2. It was decided to conduct Unit Test 3rd & 4th as per the schedule.
3. The discussion was made regarding annual prize distribution to be held in first week of March.
4. It was discussed about organization of FDP for non-teaching staff under PM-USHA scheme & the responsibility was given to Mr. Aute K. B.

As there was no other matter for discussion the meeting ended with vote of thanks to the president.


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Date: 27/03/2025

All the honorable members of **IQAC** are hereby informed that our fourth meeting of academic year **2024-25** will be held on **04/04/2025** at **11.30 am** in the cabin of the Principal.

All honorable members are requested to attend the meeting in time.

AGENDA for the *fourth* meeting of **IQAC** to be held on **04/04/2025** at **11.30 am** in the cabin of the Principal:

- 4.1 Minutes of the previous meeting
- 4.2 To take review of preparation of AAI, AAA and KPI
- 4.3 To discuss about completion of syllabus
- 4.4 To discuss about university practical as well as theory examinations
- 4.5 To discuss about academic calendar for academic year 2025-26
- 4.6 To discuss about future plans of IQAC
- 4.7 To discuss about the formation of various admission committees
- 4.8 To discuss about preparation of prospectus for 2025-26
- 4.9 Any other business with the permission of the chair.

Minutes of the fourth meeting:

Minutes of the *fourth* meeting of the IQAC, Dahiwadi College Dahiwadi, held at 11.30 pm on 04/04/2025 in the cabin of the principal.

4.1 Minutes of the last meeting:

Minutes of the last meeting held on 27/12/24 were read out by the coordinator and confirmed by the President.

4.2 Preparation of AAI, AAA and KPI: As per the guidelines of Shivaji University, all the criteria chairperson were informed to collect relevant information and upload on portal with the help of Mr. Khadepatil. Similarly, the information regarding AAA & KPI be updated as per the guidelines of management.

4.3 To discuss about completion of syllabus: It was decided the review of syllabus completion should be taken in the meeting of HoDs.

4.4. To discuss about university practical as well as theory examinations: It was decided to inform all HoDs and concern subject teachers should take care regarding internal marks and marks for practical exam should be uploaded in time.

4.5 To discuss about academic calendar for academic year 2025-26: It was decided to resolved that all HoDs and chairpersons of various committees should submit their plans so as to prepare updated academic calendar for the year 2025-26.

4.6 Future plans of IQAC for academic year 2025-26:

- i. Preparation of academic calendar
- ii. Review of projects undertaken under the scheme PM-USHA
- iii. Preparation of inclusive schedule of CIE
- iv. Organize workshops on revised syllabus of second year as per NEP-2020
- v. Organize National & International conferences

4.7 Formation of various admission committees: It was decided to conduct meeting with staff in the last week of April to form various admission committees.

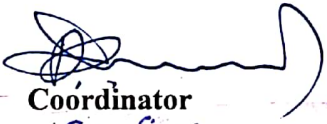
4.8 Preparation of prospectus for 2025-26: It was decided to form prospectus committee and Mr. D. D. Anuse was asked to shoulder the responsibility.

4.9 Other issues with the permission of the chair:

1. The discussion was made regarding college canteen & it was decided to restart it as early as possible.

2. It was resolved that all faculty members should shoulder the responsibilities regarding university examinations as per the plan made by exam section.

As there was no other matter for discussion the meeting ended with vote of thanks to the president.


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Action Taken Report: 2024-25

First Meeting:

1. The academic calendar for 2024-25 was prepared & it was uploaded on college website.
2. Planning and execution of PM-USHA grants was made accordingly.
3. Induction Programme for first year students was conducted on 18/09/2024.
4. One day Workshop on Personality development was conducted on 31/07/2024 in association with SPA.
5. Department of Physics celebrated National Space Day on 23/08/2024.
6. National Sports Day was celebrated by gymkhana on 18/09/2024

Second Meeting:

1. Student Development Programme (SDP) through PM-USHA was conducted from 3rd October to 5th October 2024.
2. Karmaveer Jayanti was celebrated from 22nd Sept. to 30th Sept. 2024 and each department conducted separate activity.
3. Placement cell organized employment camp on 27/09/2024 in association with Axis My India.
4. Industrial Academia Interaction was conducted on 7/10/2024.
5. *Vachan Prerna Din* was celebrated on 15th October 2024.

Third Meeting:

1. Two national conferences were organized on 11/01/2025 & 13/01/2025 and one international conference was conducted from 8th to 10th January 2025.
2. Sports festival was organized from 4th to 5th February 2025.



3. Department of Marathi and Library celebrated Reading Fortnight from 1st Jan. to 15th Jan. 2025.

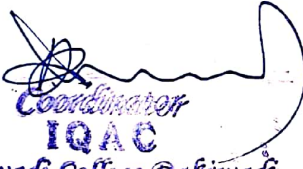
4. IQAC conducted FDP under PM-USHA from 10th to 15th February 2025.

5. *Rasayan Jatra* & Trade Fair was organized on 28th February 2025.

6. Annual prize distribution was organized on 15th March 2025.

Fourth Meeting:

1. AAA committee visited the college on 23rd April 2025.
2. Review of PM-USHA projects was taken and the researchers were ask to complete within its tenure.
3. Various admission committees for 2025-26 were formed.
4. College canteen was restarted.


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